



EMS Administrative Board

May 9, 2018

- 1. Open the meeting**
- 2. Approval of agenda**
- 3. Introduction of attendees:**

Board Members in Attendance:

Norm Childress	Tammy Pettis
Kay Funk	Les Riel
Gary Hanna	Tom Sevigny
Dave Lynde	

Board Members Absent:

Rand Elliott	Phil Nelson
Aaron Markham	Tim Smith
Ben Maltz MD	

Alternate Board Members in Attendance:

Joel Byam	Nathan Craig
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Department of Emergency Medical Services

Tony Miller, EMS Manager	Diane Koch, Office Specialist
Wendy Moudy, EMS Training Coordinator	

- 4. Open Public Input.**
None

5. Communication

The Chair requested that this item be removed from the agenda, as when we do receive communication it is discussed/reviewed under the agenda item it refers too.

6. Approval of Previous Minutes

Les Riel moved and Norm Childress seconded approval of the previous minutes as sent. Motion approved.

7. Report from Chair

Will be done under Old Business

8. Reports from Committees and/or Agencies

- a. Tony Miller, Director: Reviewed year to date revenues and expenses. Received a grant from PPL for \$1,000, which was used to offset the cost of a high performance CPR manikin.
- b. Tony Miller, Director: Dr. Maltz has sent some updates to protocols for ALS to the State for approval. His next office days are May 29 & 30.

There will be a class sponsored by Airlift Northwest on Difficult Airways and Traumatic Brain Injuries in the Field by Dr. Andrew Latimer. The class is free.



- c. Wendy Moudy, Training Coordinator: The EMT Course is done and we are in testing phase. Out of 11 students who tested 9 passed on the first attempt. One candidate was near passing.

9. Old Business

- a. Levy distribution: An email from County Commissioner Elliott was reviewed. He requested a consensus of all participants.

Discussion followed that the cities would need to be contacted individually for input and that they do have ample opportunity to attend meetings, but do not. Les Riel moved to forward to Craig Warner the requested change to the levy. Gary Hanna seconded.

- b. Department Review

A survey was sent to 415 providers and 66 responses were received. The survey was reviewed and discussion followed.

Administrative Board Review of 45 emails sent 12 responses were received. The survey was reviewed and discussion followed.

The concern most often voiced was about combining the Office of Emergency Management Services and the Department of Emergency Medical Services.

The Chair will put together a report and send it out to the group for administration and training. This report will be sent to the county commissioner and point out that the commissioners failed to attend meetings.

10. New Business

- a. OEM/EMS Merger – Tony Miller, Director reported on the benefits of merging the 2 offices.
 - There would be additional training opportunities with no additional costs.
 - It would stabilize both departments and offer better services to all of the cities and districts.
 - A successorship would be implemented as there are very capable people in both offices.
 - The proposed organization chart was presented. A position would be created at the EMS office, and that person would be the assistant to the training coordinator and would also be available to teach. The training coordinator would be reclassified as a supervisor and would no longer earn over time.
 - The County Commissioners would like input from EMS Administrative Board before combining the offices.
 - The director's salary would be 70% from OEM and 30% from EMS. This does not mean his time will be 70% OEM and 30% EMS. It will be fluid and depend on the needs of the department.
 - The savings from the director's salary would be used to offset the cost of the new position.

Discussion followed.

11. For the Good of the Order – None.



12. Next Meeting is, August 8, 2018, 9 am at the EMS Office.

13. Adjourned.