



EMS Administrative Board

October 4, 2018

Special Meeting – Budget Approval

1. Open the meeting

2. Approval of agenda

3. Introduction of attendees:

Board Members in Attendance:

Norm Childress	Tammy Pettis
Rand Elliott	Les Riel
Gary Hanna	Tom Sevigny
Dave Lynde	Tim Smith
Aaron Markham	

Board Members Absent:

Ben Maltz MD	Phil Nelson
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Alternate Board Members in Attendance:

Joel Byam	Nathan Craig
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Department of Emergency Medical Services

Tony Miller, EMS Manager	Diane Koch, Office Specialist
Wendy Moudy, EMS Training Coordinator	

4. Open Public Input.

Brad Coughenour requested funds to supplement the costs of hiring an outside agency to run the QA (Quality Assurance) program for SunComm 911. It will cost approximately \$20,000 to have 2-2.5% of all calls reviewed, which is the National Standard. His board has authorized to \$10,000 from his budget. Requesting assistance from EMS for \$5000 to supplement this as 70% of all calls for Fire/EMS are EMS related (if law enforcement is included then EMS is approximately 50%). Not sure if this will be permanent expense, but will be done for the next couple of years. It is worthy and has provided good insight.

The EMS Office has come in under budget and the operational float has reached the 50% level.

5. New Business

a. Budget

- The Assessor’s Office sent updated information for the levy and it will be approximately \$200,000 more than anticipated. This gives every department a bump up.

Review of expenses and revenues through July and projected end of year. Director’s cell phone has been switched to the OEM account, as it is used more for that department.

- 2019 budget reviewed. Purchasing a vehicle for EMS. Will be charged mileage but part of costs will go into a reserve fund to purchase new vehicle.
- October 3rd, Naches Fire Department, billed for out-of-district calls January – June.



- Costs that went down for 2019: Indirect costs approximately \$2000. Wages approximately \$6000.
- Costs that went up 2019: Benefits approximately \$4000. MPD services approximately \$4000. Purchasing Services approximately \$200. Technical Support approximately \$3,500. Liability Insurance approximately \$600.
- Could take \$5000 out of available reserve funds to support QA for SunComm 911.

Les Riel made a motion to take \$5000 from Available Reserves for SunComm911 QA program, seconded Norm Childress. Motion carried.

Les Riel mad a motion to approve 2019 budget as amended, seconded Norm Childress. Motion carried.

6. For the Good of the Order –

Expiration dates were sent out. Gary's wrong date 2020 (reappointed last year).

7. Next Meeting: November 14, 2018, 9 am at the EMS Office. Chair Dave Lynde will be not be available for the November meeting. It will be ran by Vice-Chair Les Riel.

8. Adjourned.