



EMS Administrative Board

November 14, 2018

- 1. Open the meeting**
- 2. Approval of agenda**
- 3. Introduction of attendees:**

Board Members in Attendance:

Norm Childress	Tom Sevigny
Phil Nelson	Tim Smith
Les Riel	

Board Members Absent:

Rand Elliott	Ben Maltz, MD
Kay Funk	Aaron Markham
Gary Hanna	Tammy Pettis
Dave Lynde	

Alternate Board Members in Attendance:

Joel Byam	Nathan Craig
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Department of Emergency Medical Services

Tony Miller, EMS Manager	Diane Koch, Office Specialist
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Department of Emergency Medical Services Absent

Wendy Moudy, EMS Training Coordinator

Guest(s)

Jim Johnston

- 4. Open Public Input.**
None
- 5. Communication**
None
- 6. Approval of Previous Minutes**
It was moved and seconded to approve previous minutes (August & Special Budget Meeting in October) as sent. Motion carried.
- 7. Reports from Committees and/or Agencies**
 - a. YCDEMS
EMT Course we received 42 applications from affiliated students. There are still 39 students that are interested. We will take all 39 students if they complete all of the pre-requisites, including the interview successfully.



A Review Board including of 2 fire chiefs and 2 training officers, will be established and meet after mid-terms to review each student's standing in the course. The board will make decisions on students that are boarder line or below standards.

In order to be able to take non-affiliates the office would need to become a licensed vocational training program. This would necessitate completing the process as outlined by the Workforce Training & Education Coordinating Board. Some of the requirements are obtaining a Master Business License and registering with the Washington State Department of Revenue. We would need to create brochures, transcripts, have financial references, and liability insurance (an initial licensing checklist may be found at: <http://www.wtb.wa.gov/Documents/3.InitialLicenseChecklist.pdf>).

- b. 100% of real property levy funds has been received. We have billed the South Central Region for the first half of FY18/19 trauma grant money.
- c. The budget looks good will be in the black again this year. Full report at the next meeting.

8. Old Business

The merger of EMS and OEM was approved as of September 1, 2018.

9. New Business

- a. Levy Distribution Sunnyside Fire Department
Sunnyside Fire has credit for 16,027 calls and there were only 11,069 in city limits. Sunnyside responded to 483 calls outside of the city limits. Discussion followed regarding:
 - Only 911 calls count.
 - Each call can only be credited to one agency, regardless of how many agencies are dispatched.
 - Should the credit go to the district or city (jurisdiction) that the call is in **or** if two agencies are dispatched should the credit go to the first agency on-scene?
 - How should calls be audited and who is responsible for the audit.
 - Calls are determined by which district/jurisdiction and call type.
 - The numbers for the levy distribution are received from SunComm 911 and Lower Valley Dispatch.

The group agreed that double dipping on calls is not being done intentionally.

Discussion on how to fix this issue followed.

- A review of the intent of the levy distribution.
- Tim Smith reported that up to 1993 EMS calls were assigned an EMS number and there was only one number issued for each call.
- Write a memo from Board to clarify the intent of EMS formula after verification of the verbiage. Clarify that for the levy formula there is only 1 credit allowed per call. Agencies would need to work out who is getting credit.

Tim Smith made a motion, seconded by Nathan Craig: To clarify the EMS levy intent, each 911 EMS call only has one credit available using the agreed upon 6 nature codes. Only one agency receives the credit regardless of how agencies respond on the call. Motion Carried.

A letter will be sent to the County Commissioners clarifying the above motion.



Nathan Craig made a motion, seconded by Phil Nelson: In conjunction with the fire chiefs and fire commissioners moving forward and starting with the 2020 levy distribution, those agencies that are receiving above 100% of their assed value will be capped at their current percentage until 2024 when the levy renews **and** after adjusting for the previous motion. "To clarify the EMS levy intent, each 911 EMS call only has one credit available using the agreed upon 6 nature codes. Only one agency receives the credit regardless of how agencies respond on the call." Motion Carried.

- b. Concerns brought to Board regarding the *browning out of ambulances*.
- Selah Fire Department has been dispatched 3 times to transport and then canceled during the last month.
 - The ambulance services are down 14 paramedics and the ambulance services are collapsing. It has become routine to be out of ambulances 4 days a week.
 - There is nothing in writing committing ambulances to the county. Therefore the ambulance services will take out of town/county transports.
 - Patients are waiting 20 to 30 minutes.
 - The only BLS transports currently available are coming from Glead Fire Department and Selah Fire Department.
 - There is a nation-wide shortage of paramedics. The base rate for a private service paramedic here is \$35,000 and on the west side of the state it is \$75,000.
 - The City of Yakima's ambulance ordinance states that it must be ALS ambulance.

Long-term solutions are possible.

Nathan Craig made a motion, seconded by Norm Childress: A letter should be sent to the City of Yakima requesting a change in the current ambulance ordinance to allow for BLS ambulances. A letter requesting that the local EMS & Trauma Care Council also send a letter in support of the ordinance change will be sent. Motion carried.

- c. A request was made that the EMS Office send out a group text reminder the day before every Administrative Board meeting.
- d. Tony was requested to send out an email to all Mayors to get a new representative.
- e. Review of the board members and expiration dates.
- f. RFP – discussion. (I can't remember what the request for proposal was regarding – sorry!)

10. For the Good of the Order – None

11. Next Meeting: February 13, 2019, 9 am at the EMS Office.

12. Adjourned.